



MILL VALLEY SCHOOL DISTRICT

411 Sycamore Avenue, Mill Valley, CA 94941 (415) 389-7700 www.mvschools.org

PARENT/GUARDIAN DECLARATION OF RESIDENCY FORM

Use of this declaration shall satisfy the annual verification of residency and part 1 of the proof of residency required for enrollment by Administrative Regulation 5111.1.

California law requires all persons between the ages of 6 and 18 to attend the school district in which their parents reside unless a specific statutory exception applies. (Education Code 48200, et seq.) The Mill Valley Elementary School District ("District") is required to take appropriate steps to ensure that students attending its schools satisfy the applicable laws. This Declaration of Residency Form must be completed, signed, and submitted with the documentation demonstrating residency within the District boundaries as required by Administrative Regulation 5111.1.

To satisfactorily complete this declaration, you must truthfully and accurately provide the information required, initial where required, and sign this declaration where required.

Student Name: _____ School: _____ Grade: _____
(Last) (First)

1. Parent/Guardian Last Name: _____ First Name _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Home Phone: _____ Cell Phone: _____ Start Date of Residency: _____

2. Parent/Guardian Last Name: _____ First Name _____

Street Address: _____
(if applicable and different from 1. Parent/Guardian address)

City: _____ State: _____ Zip Code: _____

Home Phone: _____ Cell Phone: _____ Start Date of Residency: _____
(if applicable and different from 1. Parent/Guardian Home/Cell Phone)

NOTE: If legal custody of the student is split between two parents, a certified copy of the court order identifying each parent's respective custody award must be provided by the parent signing this declaration. The same parent must immediately inform the District of any changes to the court order.

I acknowledge and agree to the following: (initial each statement below)

- a. My student (listed above) resides with me seven (7) days per week at the address listed above, which is my only residence. NOTE: If your child does not reside with you seven (7) days per week at the above-listed address, please initial here _____ instead, and attach a written explanation of where and with whom your child resides each day of the week.
b. If I reside in a leased/rented home, I must submit the Lessor/Lessee Supplemental Form signed by the landlord/lessor under penalty of perjury.
c. It is my obligation to immediately notify the District/School when residency of myself or my student has been changed, either within or outside the District.
d. Home visitation and/or other residency verification is part of a periodic process to confirm current residency status.
e. The District will actively investigate all cases where it has reason to believe that residency status has changed and/or false information has been provided, including the use of private investigators to verify residency status. Verification may include home visits.
f. The District may refer cases in which false information has been intentionally provided under penalty of perjury to the District Attorney's office for further action and/or file a civil action to recover damages incurred as a result of providing false information.
g. Persons who provide false information under penalty of perjury are subject to criminal prosecution for perjury which is punishable by a fine and/or prison term of up to four (4) years in state prison. (Family Code 6552; Penal Code 118, 125)
h. Persons providing false information under penalty of perjury also may be civilly liable for fraud, negligent misrepresentation, and negligence. Parties found civilly liable may be required to pay all damages caused to the District as a result of providing false information, as well as punitive damages. (Civil Code 1709)

_____ i. Persons who induce, obtain or otherwise solicit another person to provide false information on an affidavit are subject to the same criminal prosecution, fines, and imprisonment as the person directly committing perjury. (Penal Code 127)

_____ j. Investigations that reveal students have enrolled on the basis of providing false information will lead to immediate disenrollment and/or withdrawal from the District.

I swear (or certify) under penalty of perjury that the foregoing is true and correct, and that any and all copies of documents submitted to verify my residency are true and correct copies of the original documents, and that any and all documents submitted have not been altered except for the crossing out of dollar amounts and account numbers, which is permitted for the purposes of this Declaration of Residency.

Executed on the date below in the County of _____, California.

Signature of Parent1 _____ Date _____

Print Name of Parent1 _____

Signature of Parent2 _____ Date _____

Print Name of Parent2 _____

DO NOT SIGN THIS FORM IF ANY OF THE STATEMENTS ARE INCORRECT.

Evidence that false information was provided which resulted in the improper enrollment of the student will result in immediate disenrollment of the student from school and may lead to criminal and/or financial penalties.

LESSOR/LESSEE SUPPLEMENTAL FORM
(Supplement to Parent/Guardian Declaration of Residency)

This Lessor/Lessee Supplemental Form must be completed along with the Parent/Guardian Declaration of Residency only by those parents and guardians who rent/lease a home.

The landlord/lessor of the home is required to complete the following section. I acknowledge and agree to the following: **(initial each statement below):**

_____ a. I, _____ (print name of landlord/lessor) declare that I am the landlord/lessor of the address listed on Page 1 of the Parent/Guardian Declaration of Residency.

_____ b. The person(s) claiming the address on Page 1 leases/rents the property from me on a full-time basis, i.e., 7 days per week. NOTE: If the person claiming the address on Page 1 does not rent/lease from you seven (7) days per week at the above-listed address, please initial here _____ and attach a written explanation of what days of the week such person resides with you and the reasons for that arrangement.

_____ c. I further declare that all of the information provided in this Lessor/Lessee Supplemental Form, including information provided by the parent/guardian in the Declaration of Residency, is true and correct to the best of my knowledge.

_____ d. I understand that home visitation and/or residency verification is a part of a periodic process to confirm residency.

I swear (or certify) under penalty of perjury that the foregoing is true and correct.

Executed on the date below in the County of _____, California.

Signature of Landlord/Lessor _____ Date _____

Print Name of Landlord/Lessor _____

Print Address of Landlord/Lessor _____

Print Telephone Number of Landlord/Lessor _____

DO NOT SIGN THIS FORM IF ANY OF THE STATEMENTS ARE INCORRECT.

Evidence that false information was provided may lead to criminal and/or financial penalties.

REPORT RESIDENCY FRAUD: Any person who believes that false or unreliable evidence of residency has been provided to the District, may make an anonymous report through the District's residency hotline by calling (415) 389-7715 or emailing to residency@mvschools.org.